



Entry Requirement Policy

1. Brisbane Adventist College will consider enrolment applications from students wishing to apply for a Student Visa, subject to compliance with minimum requirements and conditions set by the College and with legislative requirements of the State of Queensland and the Commonwealth of Australia, including any requirements to undertake extra tuition to learn English to meet the English language proficiency standard needed to enter mainstream classes.
2. Applications for enrolment must be made on the International Student Application for Brisbane Adventist College. This must be correctly completed and must be accompanied by the following documents to support the application:
 - A) Copies of student report cards from the previous three years of study, including a copy of the latest student report;
 - B) A completed Reference Form, from the student's current or most recent College Principal, is also required if student report cards do not record student behaviour or commitment to studies;
 - C) A completed subject choices form if appropriate;
 - D) Appropriate proof of identity and age;
 - E) Written evidence of proficiency in English as a second language;
 - F) Photocopy of scanned copy of passport page with name, photo identification, passport number and expiry date;
 - G) Letter of Offer from another registered provider if applicable
 - H) Visa details if available;
 - I) Completed Homestay Section of the *International Student Application for Enrolment Form*;
 - J) Enrolment application fee of \$150 – per child; and
 - K) Application to the Queensland Assessment and Curriculum Authority (QCAA) for relaxation of completed Core requirements if applicable.
 - L) Other documents that may be required at the College's request;
3. Where the above documents are not in English, certified translations in English are required, with necessary costs to be met by the applicant.



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CRICOS Provider No. 00969J



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INTERNATIONAL STUDENTS

4. An application for enrolment can only be processed when all the above are in the hands of the College's Administrative Officer.
5. Applications from overseas students are processed according to established policy and procedures, and are dealt with on their merits.
6. Assessment procedures include an evaluation of reports from previous schools and of English language proficiency. In cases where report cards are not available or are inconclusive for any reasons, the College may require relevant testing of the applicant to assess the application.
7. Onshore applications for Years 11-12, where the student is transferring from another CRICOS registered provider, will only be considered where the transfer, if accepted, allows the student to achieve a successful study outcome at the end of the enrolment.
8. Offshore applications for enrolment in Year 11-12 will not be considered after the Year 11 course has commenced unless the student can complete course assessment before the end of the first semester of Year 11.

Brisbane Adventist College requires evidence that the applicant's academic ability and English Proficiency is sufficient to successfully meet the entry curriculum demands of the intended course. This is a requirement under the 2018 National Code of Practice, Part B Standard 2.

Minimum academic and English language requirements are as follows:

Academic requirements

1. Students must provide evidence of satisfactory academic performance appropriate to entry for the year level requested on the International Student Application Form or offered as an alternative point of entry by the College in a Letter of Offer.
 - a) For Primary:
 - i) evidence of application to schoolwork; and
 - ii) age appropriate achievement in literary and numeracy areas of curriculum.
 - b) The minimum academic requirements for Junior and Senior Secondary courses is a pass level or "C" grade or better for the majority of core subjects. School reports also need to indicate a consistent effort and a high standard of behaviour.

English Language Proficiency Requirements

1. Applicants are assessed individually based on the contents of their report cards and personal references and may also be required to undertake a language proficiency test set by the College.



- If supplied, Brisbane Adventist College will assess evidence of English language proficiency presented by a student at the time of application but reserves the right to confirm the student's English language proficiency through additional tests.
- If not presenting appropriate evidence of English language proficiency at the time of application, Brisbane Adventist College will assess the student's application for entry based on satisfactory test results as follows:

Acceptable Test	Minimum Test Result	Acceptable Test	Minimum Test Result	Year Level
IELTS/AEAS	N/A	NILLIA	N/A	12
IELTS/AEAS	7	NILLIA	7	11
IELTS/AEAS	6	NILLIA	6	10
IELTS/AEAS	5	NILLIA	6	9
IELTS/AEAS	5	NILLIA	5	7,8
IELTS/AEAS	4	NILLIA	4	5,6
IELTS/AEAS	3-4	NILLIA	2-3	3,4

- Students should note that if their language proficiency is below that outlined above, they may be required to undertake an intensive English language course before beginning mainstream studies. Alternatively, Brisbane Adventist College can request students to show proof of regular external tutoring and/or request that students attend ESL classes provided by the College.
- If undertaking an intensive English language course before beginning mainstream studies, English language proficiency will be reassessed at the conclusion of the language course to ensure the student's level of proficiency is sufficient to allow them to commence their mainstream course. It is important to note that an intensive English language course may need to be completed externally.
- Students wishing to enter the College below Year 10 level are assessed individually based on the contents of their report cards and personal references and may also be required to undertake a language proficiency test set by the College (NILLIA). They will also participate in compulsory PAT (Progressive Achievement Tests) each year that they are enrolled at the College (Years 1-9).