

FLINDERS

CHRISTIAN COMMUNITY COLLEGE

Hope & Purpose through Christian Education

Conditions of Travel on the College Bus

Dear Parents,

Please read and discuss the conditions of travel on the College Bus below with your child. We require both your child's and parent signature at the bottom before this is returned to the College Office.

1. Respect other people and property

- Treat other people and their possessions with respect
- Follow bus drivers' directions
- Do not interfere with bus property, equipment, shelters and signs by marking or damaging them in any way

2. Wait for the bus in an orderly manner

- Arrive at the bus stop 10 minutes prior to departure and wait well back from the bus until it stops and allow other passengers to leave the bus before boarding
- Do not push other people in the line

3. Whilst in the bus, conduct yourself in an orderly manner

- Always follow instructions from the driver about safety on the bus. They are responsible for maintaining school bus safety and have the authority to report any misbehaviour or vandalism
- Swipe on and off the bus using your Student ID card
- The seats at the front of the bus will be allocated to Prep – Grade 2 students
- Stay in your seat while the bus is moving
- Store school bags under the seat or in appropriate luggage areas if possible
- Speak quietly and do not create unnecessary noise
- Use technology responsibly and not to harass or bully any other person using technology
- Wear a seat belt
- No dangerous or flammable goods are allowed on the bus, for example aerosol cans
- It is not appropriate or acceptable for students to:
 - Bully or harass other students or the driver
 - Place feet on seats
 - Fight, spit or use offensive language
 - Throw any item around or from the bus
 - Consume food or drink or play loud music
 - Allow any part of their body to protrude from the bus windows or doors
 - Stand forward of the front seat
 - Distract drivers

4. Use designated bus stops

- It is the responsibility of students to embark and disembark at their correct designated stop

5. When alighting from the bus, do so in an orderly manner

- Wait until the bus stops before standing to get off
- Alight from the bus in a quiet and orderly manner
- Never cross the road in front of the bus. Wait until the bus has moved away and it is safe to do so.
- Use crossings or traffic lights if available

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6. In the case of an emergency or a breakdown follow the direction of the driver

- Follow instructions of drivers at all times
- Wait until the bus stops before standing to get off
- Leave the bus in a quiet and orderly manner
- Wait in the area indicated by the driver

If a student does not adhere to the above conditions, the following will result:

- The driver will stop the bus.
- The student's name and full details of the breach will be recorded.
- The student will be transported to school or to their normal drop off.
- The incident will be reported to the Deputy Principal.
- The Deputy Principal will take measures in accordance with the guidelines below.

If a student breaks the school's core values, policies or agreement, parents will be contacted, and a conference will be conducted to determine an appropriate resolution and course of action this course of action may include:

- First time – verbal warning to student.
- Second time – written warning to parent/guardian.
- Third time – one-week exclusion of student from school bus travel.
- Fourth time – the student will not be allowed to travel on the school bus for the remainder of the year.

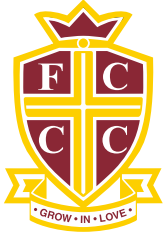
In the case of a serious misdemeanour suspension and/or expulsion remains an option.

Responsibilities of parents/guardians

- Parents/guardians are responsible for transporting their children to and from authorised bus stops and their safety at the bus stop while waiting for the bus.
- It is most important that parents waiting for bus passengers at a roadside bus stop should wait on the same side of the road as the bus to prevent accidents.
- School bus travel is a privilege and not a right and consequences will follow a breach of these conditions. It is understood that bus travel is provided and accepted on these conditions.
- Prep to Grade 2 students seeking to use the Flinders bus service are required to ensure a parent or guardian is waiting for the student at the designated bus stop at both pick up and drop off times. If the parent is not present at the bus stop upon drop off, the bus driver will transport the student to the School Campus at the end of the bus run for collection by the parents or guardian. If further provisions are required, please contact the Head of Junior School at the College.

Students with medical conditions:

- It is the parent's responsibility to ensure that all relevant medical supplies and applicable action plans are kept with the student in the event of a medical emergency.
- In the event of a medical emergency, bus drivers have the capacity to alert emergency services, but their duty of care remains with the bus and other students using the service
- If you have any concerns or questions related to the above, please contact Risk and Compliance.



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Bus Conditions of Travel

I have read and discussed the 'Bus Conditions of Travel' with my child and he/she agrees to abide by the conditions above.

Date: _____

Student Name: _____ Student Signature: _____

Parent Name: _____ Parent Signature: _____