

## Job Vacancy Data

Job Jump has compiled from the Federal Labour Market Information Portal an overview of vacancy information for jobs of various types.

It may be interesting to check out information for any jobs you are interested in.... an extract is shown below. The total listing will be provided as an attachment to the Careers Newsletter email

### NSW JOB VACANCIES for June to July 2020

#### ADJUSTED AVERAGE

#### SKILL LEVELS 1, 2, 3, 4, 5



**Skill Level 1** is commensurate with a Degree or higher qualification.

**Skill Level 2** is commensurate with a Diploma, Advanced Diploma qualification.

**Skill Level 3** is commensurate with a Cert 4 or apprenticeship qualification.

**Skill Level 4** is commensurate with a Cert 2, or 3 qualification.

**Skill Level 5** is commensurate with Cert 2 or on the job training.

**Acknowledgement to the Labour Market Information Portal.**

**These numbers are the advertisement totals from Seek, CareerOne, Job Active.**

**It does not take into account positions offered by apply direct or job noticeboards or direct company website applications**

<u>CAREER</u>	<u>Skill</u>	<u>June</u>	<u>July</u>
Registered Nurses	1	1261	1587
Software and Applications Programmers	1	1226	1369
Advertising and Sales Managers	1	880	1177
Accountants	1	636	771
ICT Business and Systems Analysts	1	588	705
Construction Managers	1	541	641
Human Resource Professionals	1	318	451
Welfare, Recreation and Community Arts Workers	1	338	440
Advertising and Marketing Professionals	1	344	439
Early Childhood (Pre-primary School) Teachers	1	224	371
Occupational Therapists	1	255	338
Civil Engineering Professionals	1	251	317
Policy and Planning Managers	1	236	301
Solicitors	1	234	299
Generalist Medical Practitioners	1	259	284
Physiotherapists	1	188	277
Social Workers	1	201	262

Psychologists	1	161	227
Financial Investment Advisers and Managers	1	181	217
Finance Managers	1	176	217
Management and Organisation Analysts	1	164	200
Other Specialist Managers	1	151	174
Production Managers	1	124	167
Auditors, Company Secretaries and Corporate Treasurers	1	132	165
Database and Systems Administrators, and ICT Security Specialists	1	143	156
Graphic and Web Designers, and Illustrators	1	132	155
Public Relations Professionals	1	117	154
Speech Professionals and Audiologists	1	109	152
Training and Development Professionals	1	97	142
ICT Managers	1	110	138
Architects and Landscape Architects	1	117	133
Corporate Services Managers	1	96	131
Intelligence and Policy Analysts	1	103	130
Health and Welfare Services Managers	1	93	129
Pharmacists	1	116	126
Secondary School Teachers	1	102	122
Occupational and Environmental Health Professionals	1	95	120
General Managers	1	96	118
Counsellors	1	81	115
Computer Network Professionals	1	102	112
ICT Support and Test Engineers	1	87	109
Human Resource Managers	1	90	108
Dental Practitioners	1	60	98
School Principals	1	67	98
Chief Executives and Managing Directors	1	84	97
Supply and Distribution Managers	1	77	96
Industrial, Mechanical and Production Engineers	1	84	95
Medical Imaging Professionals	1	56	86
Journalists and Other Writers	1	64	85
Nurse Educators and Researchers	1	59	77
Environmental Scientists	1	54	72
Actuaries, Mathematicians and Statisticians	1	59	71
Internal Medicine Specialists	1	65	68
Technical Sales Representatives	1	41	66
Child Care Centre Managers	1	46	65
Nurse Managers	1	47	56
Midwives	1	36	55
Other Information and Organisation Professionals	1	34	55
Social Professionals	1	44	55
Mining Engineers	1	50	51
Cartographers and Surveyors	1	40	48
Other Engineering Professionals	1	42	47
Electrical Engineers	1	50	46
Primary School Teachers	1	39	45
Urban and Regional Planners	1	31	43
Engineering Managers	1	34	41
Multimedia Specialists and Web Developers	1	33	40
Actors, Dancers and Other Entertainers	1	27	40
Research and Development Managers	1	31	40

# New Government Careers Website... Your Career

<https://yourcareer.gov.au/>



[Occupations](#) [Get Career Ideas](#) [Learn and Train](#) [Get Job Ready](#) [Work Support](#) [Articles](#) [COVID-19 Support](#)

## Are you ready to find Your Career?

Take a quick quiz to find study, training or job options that support your current career needs or goals.

[View your options now](#)

[Find your future career](#)

**▲ COVID-19 Support**  
You can find jobs near you, information about learning and training, and support for your wellbeing.

### Take the next step in your career

Are you looking for your first job, a change in career or a return to the workforce? Your Career makes it easy to find the information you need.

Take your next step into learning, training or work, with careers information tailored to your preferences.



**[Get Career Ideas](#)**

Explore jobs that match your skills, interests and goals and be inspired by real career stories.



**[Learn and Train](#)**

Discover learning and training options to gain new skills, upskill or re-skill for a job.



**[Get Job Ready](#)**

Learn how to build a great résumé, and get the job you want!



**[Work Support](#)**

Access information and services to support your career.

## Explore careers by industry

<a href="#">Accommodation and Food Services</a>	<a href="#">Administrative and Support Services</a>	<a href="#">Agriculture, Forestry, Fishing</a>	<a href="#">Arts and Recreation Services</a>
<a href="#">Construction</a>	<a href="#">Education and Training</a>	<a href="#">Electricity, Gas, Water, Waste Services</a>	<a href="#">Financial and Insurance Services</a>
<a href="#">Health Care and Social Assistance</a>	<a href="#">Information Media and Telecommunications</a>	<a href="#">Manufacturing</a>	<a href="#">Mining</a>
<a href="#">Other Services</a>	<a href="#">Professional, Scientific, Technical Services</a>	<a href="#">Public Administration and Safety</a>	<a href="#">Rental, Hiring and Real Estate Services</a>
<a href="#">Retail Trade</a>	<a href="#">Transport, Postal and Warehousing</a>	<a href="#">Wholesale Trade</a>	

## Macquarie University News

### ELITE ATHLETE SPORT SCHOLARSHIP + ADJUSTMENT FACTORS

#### Applications are now open

Students can apply for a sport scholarship and/or an additional four adjustment factors (if performing or training has affected their HSC performance) through our Elite Athletes and Artistic Performers Scheme.

Minimum state level required.

**Applications close 30 November.**



[More information](#)

### FACULTY OF SCIENCE AND ENGINEERING SCHOLARSHIPS

Our Faculty of Science and Engineering is offering merit-based scholarships (90+ ATAR) for high achieving Year 12 domestic students.

Scholarships range from \$2,000 - \$10,000

**Applications close 29 November.**



[Search all scholarships](#)

[View Science + Engineering  
scholarships](#)

## University of Newcastle News

### Change to requirements for primary teaching

NESA have recently communicated that from 2022, students planning to study a B. Education Primary or B. Education Early Childhood will need a minimum HSC Band 4 in Mathematics in addition to three Band 5's. There is likely to be an approved comparable alternative such as a bridging course available for students without maths, however, we are awaiting more information.

We encourage all Year 10 students who may be considering studying early childhood or primary teaching at university to include Mathematics in their subject selection for the HSC to ensure they meet NESA requirements. We encourage any current Year 11 students interested in studying early childhood or primary teaching to keep studying Mathematics in Year 12. This requirement does not impact current Year 12 students.

We will provide further updates as soon as available. If you have any questions, please contact [futurestudents@newcastle.edu.au](mailto:futurestudents@newcastle.edu.au)

## FREE HSC4Me App - Subscriptions still available!



We recognise the challenges your HSC students are facing through the disruption of COVID-19 and would like to provide some additional resources.

We have purchased a limited number of subscriptions to the [InspirationED HSC4Me app](#). We invite you to identify students that would benefit from additional support.

To access this support, students visit the [HSC4Me website](#) and use the below coupon code for free access.

**Coupon code: UON2020**

The app will provide students with exemplar resources developed by senior HSC teachers and markers including:

- Thousands of practice HSC exam questions with exemplar answers
- Full summaries and notes for the major HSC subjects
- Videos, webinars and live classrooms with our teachers
- Worked solutions and exemplar essays across all subjects

If you have any questions regarding these resources please message your Future Students Team contact directly or [futurerstudents@newcastle.edu.au](mailto:futurerstudents@newcastle.edu.au)

## NEW – University Preparation Program

The University Preparation Program (UPP) has been designed to help students make a successful transition to university and to support them through their studies.

UPP is a FREE program providing students with academic knowledge and confidence in the weeks leading up to their degree. The program provides an introduction to degree content and skills.



As part of the program students receive:

- Orientation to their degree-specific UPP program
- Prep courses taught by discipline experts
- Completed courses are included on academic transcripts
- Introductory session with key staff from their chosen degree
- Peer mentoring and academic support while they are settling into the first weeks of their degree

Students can register their interest at [newcastle.edu.au/UPP](http://newcastle.edu.au/UPP) before 20 January, 2021 to commence the program 1 February, 2021



## Fast-track Open Foundation

Fast-track Open Foundation is a free pathway program that can be completed in 12 weeks by eligible students. Just a single semester of enabling study means students can move quickly into their degree - even starting mid-year!

In response to Covid-19, Fast track Open Foundation will be open to students who:

- Will be turning 18 by December 31, 2021
- Are a current Year 12 applicant (2020 HSC student)
- Achieve a result of [Band 2](#) or above (or band E2 for extension subjects) in each subject attempted in 2020

Your students will need to preference either [Newstep](#) or [Open Foundation](#) in their selections. We will review all HSC student's results and eligible students will be provided an offer to study Fast track Open Foundation in 2021.



## Ma & Morley Scholarship - Applications Open Now!

When the 2020 Ma & Morley Scholars couldn't travel to China, the University partnered with the Jack Ma Foundation to deliver a first-of-its kind tour of the Alibaba headquarters in Hangzhou, with more virtual global experiences planned. [Click here](#) to watch our Scholar's Experience.

The Ma & Morley Scholarship Program aims to inspire, educate and cultivate the next generation of globally aware and socially conscious Australian leaders.

Applications are now open at [newcastle.edu.au/ma-morley](https://newcastle.edu.au/ma-morley)

# Information about Apprenticeships and Traineeships

Educational Pathways Pilot Program

## Go.Forward

### Apprenticeships and traineeships



#### Apprenticeships and traineeships

An apprenticeship or traineeship will give you the skills employers need while you're being paid to get a nationally-recognised qualification.

Apprenticeships and traineeships open the door to gaining essential skills, experience and training. You may not have much experience when you start, but you may well end up with an ongoing job when you finish.

You'll be gaining your independence while learning skills that will set you up for life, kickstarting your career. You can even begin your apprenticeship or traineeship while you're at school.

#### What are the benefits?

- a pathway from school to work
- quality, hands-on training valued by employers
- you get paid while you train
- the same conditions as other employees, like sick leave and holiday pay
- full-time or part-time apprenticeships and traineeships available
- depending on your skill level, you may progress through your apprenticeship or traineeship more quickly

## Apprentice or trainee – what's the difference?

As an apprentice, you'll spend three to four years learning a traditional trade such as building and construction, automotive, cooking, engineering, hairdressing or manufacturing. You'll graduate as a qualified tradesperson. As a trainee, you'll spend one to three years, depending on your industry and qualification, learning a vocation in areas such as agriculture, information technology, hospitality, business, digital media or financial services.

## Earn while you learn

There's no substitute for learning on the job. Instead of paying to learn future job skills, you'll do a real job for a real employer and earn a real wage.

You may be eligible for a Fee-Free Apprenticeship or Fee-Free Traineeship through our Smart and Skilled program.

## Pre-apprenticeships and pre-traineeships

Thinking about taking up an apprenticeship or traineeship but not sure if it's right for you? Why not enrol in a Fee-Free pre-apprenticeship or pre-traineeship course and see if it suits?

Under a pre-apprenticeship or pre-traineeship, you'll undertake an introductory unit allowing you to get a taste of the trade or industry. If you decide it's for you, then you are already on your way to studying for your full qualification.

## How do I become an apprentice or trainee?



**Find an industry you love**  
Apprenticeships and traineeships are available in over 500 careers so there'll be one that sparks your passion.



**Find an employer**  
Search job vacancy ads in your local paper and online. Talk to friends and family to see if they know of any opportunities. Apply for a job through a Group Training Organisation. Group Training Organisations employ apprentices and trainees and place them with host employers. It's a great way to experience a variety of workplaces.



**Make contact**  
Speak to employers in the industry you'd like to work in. Remember, approaching a business with an up-to-date resume shows initiative.

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To find out more about the Educational Pathways Pilot Program, visit [www.education.nsw.gov.au/eppp-pathways-pilot](http://www.education.nsw.gov.au/eppp-pathways-pilot)



Job hunting tips



Cover letter template



Resume template



Effective job applications



Interview tips



# Job Opportunities

## For student leaving Year 12....

A restaurant's owner on the coast is looking to put on 2 x 1<sup>st</sup> year apprentice Chefs. 1 at Bateau Bay and 1 at Avoca.

### Requirements -

- Must have transport to work - either own licence or transport (able to get there)
- Has a genuine interest in the Food Industry
- Enthusiastic and self-motivated
- The ability to work at times autonomously and is not afraid to work hard
- The ability to be on their feet for long periods of time
- Flexible with working hours
- No experience required however Food Tech skills or Hospitality skills would be looked upon favourably.

For more info please call Jamie on 0418 187 028

## 1st Year Apprentice Mechanic

- PAID to Study a Certificate III in Light Vehicle Mechanical Technology
- Located in Wyoming
- Drivers Licence & Own Vehicle Essential

**Are you ready to design a future you'll love?**

Kick start your career with Central Coast Group Training - the Coast's leading employer of Apprentices and Trainees for close to 40 years!

### WHO YOU'LL BE WORKING WITH..

Our Host Employer is a family owned business with over 50 years experience in the automotive industry. They are a multi-brand dealership specialising in Kia, Toyota, Sanyong and Renault. Our Host has a range of large dealerships across the Central Coast, each with its own service and repair centre. They're looking for an enthusiastic, reliable new Apprentice with a keen interest in mechanics to join their busy team!

### WHAT YOU'LL NEED..

- Driver's Licence & Own Vehicle (essential)
- Eagerness to learn
- Previous experience tinkering with cars (desired)
- Enthusiasm for the industry

### WHAT YOU'LL BE DOING..

Working Monday to Friday, 8:00am to 4:06pm, with the potential for over-time and weekend work, your duties will include, but not be limited to;

- Servicing of vehicles
- Assisting the tradesmen
- Minor diagnosing and repairing vehicles

- Providing excellent customer service
- Maintaining the cleanliness of the workshop

As part of this Apprenticeship, you will be PAID to study a Certificate III in Light Vehicle Mechanical Technology through OFF the Job Training at TAFE NSW - Wyong Campus over a period of 48 months.

If this sounds like the role for you, follow this link and apply TODAY: <https://adr.to/5y3ho>

## 1st Year Apprentice Landscaper

- PAID to Study a Certificate III in Landscape Construction
- Located in Erina
- White Card Essential

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### WHO YOU'LL BE WORKING WITH..

Our Host Employer is a landscaping design and maintenance company who work on residential properties across the Central Coast with some travel to Sydney. They're looking for a dedicated and hard working new Apprentice who enjoys the outdoors to join their friendly team!

### WHAT YOU'LL NEED..

- Driver's Licence & Own Vehicle
- WHS White Card
- Strong work ethic
- Eagerness to learn & work within the industry

### WHAT YOU'LL BE DOING..

Working Monday to Friday, 8:00am to 4:06pm, with the potential for over-time and weekend work, your duties will include, but not be limited to;

- Assisting Tradesmen as required
- General cleaning of sites
- Mowing & whipper-snipping
- Hedge cutting & maintenance
- Plant & garden planning
- Grounds maintenance

As part of this Apprenticeship, you will be PAID to study a Certificate III in Landscape Construction through OFF the Job Training at TAFE NSW - Ourimbah Campus over a period of 48 months.

If this sounds like the role for you, follow this link and apply TODAY: <https://adr.to/tkixm>

# Frame & Truss Trainee

- PAID to Study a Certificate III in Timber & Composites Machining
- Full Time Role Located in Mannering Park
- White Card Essential

## Are you ready to design a future you'll love?

Kick start your career with Central Coast Group Training - the Coast's leading employer of Apprentices and Trainees for close to 40 years!

## WHO YOU'LL BE WORKING WITH..

Our Host Employer is a supplier of building materials to the construction industry and specialise in fabricating frames and trusses. They're looking for a hardworking Trainee who enjoys working with their hands to join their busy team!

## WHAT YOU'LL NEED..

- Driver's Licence
- Own Vehicle
- White Card
- Eagerness to learn

## WHAT YOU'LL BE DOING..

Working Monday to Thursday, 7:00am to 3:45pm and Fridays 7:00am to 1:45pm, with the potential for over-time, your duties will include, but not be limited to;

- Assisting in the production of frames and trusses
- Assisting the tradespeople
- General housekeeping within the mill
- Measuring & cutting materials
- Using various hand & power tools/equipment

As part of this Apprenticeship, you will be PAID to study a Certificate III in Timber Truss and Frame Design and Manufacture through ON the Job Training over a period of 24 months.

If this sounds like the role for you, follow this link and apply TODAY: <https://adr.to/u5vho>