



Green Point Christian College

Enrolment Information Form

STUDENT INFORMATION

STUDENT'S FULL NAME: Male Female

DATE OF BIRTH STUDENT MOBILE PHONE NO.:

HOME ADDRESS

POSTAL ADDRESS (IF DIFFERENT TO HOME ADDRESS)

SCHOOL ATTENDED BEFORE GPCC GRADE ENTERING

ENTRY DATE TO GPCC

STUDENT LIVING ARRANGEMENTS

(This information is for families who have split living arrangements with their child/children)

ALTERNATIVE ADDRESS (if applicable) NAME:

* In the case of shared custody

RELATIONSHIP TO STUDENT:

ADDRESS:

TELEPHONE NO:

EMAIL ADDRESS:

PLEASE DETAIL ANY CUSTODY ARRANGEMENTS :

*** CONTACT AND COMMUNICATION

The College uses the TASSWeb Parent Portal (called "Parent Lounge") to enable access to academic reports, various daily communication items, eg absences, and the ability to also contact teachers. By default, full access is provided to both biological parents unless legal documentation is provided to the College stating otherwise. Daily communication items are typically assigned to the resident parent or carer only, unless otherwise requested.

PARENT INFORMATION

*MOTHER / STEP MOTHER / GUARDIAN (please circle) NAME.....

ADDRESS:

MOTHER'S MOBILE PHONE NO: OCCUPATION:

EMAIL ADDRESS:

NOTES:

*FATHER / STEP FATHER / GUARDIAN (please circle) NAME.....

ADDRESS:

FATHER'S MOBILE PHONE NO: : OCCUPATION:

EMAIL ADDRESS:

NOTES:

MEDICAL INFORMATION

MEDICARE NO. FAMILY DOCTOR

PHONE NO.

IF THERE IS SOMEONE YOU DO NOT WISH US TO CONTACT (eg Parent not living at home), PLEASE NOTE HERE:

..... ANY SPECIAL INSTRUCTIONS:

.....

SIGNIFICANT MEDICAL PROBLEMS OR KNOWN ALLERGIES AND ANY MEDICATIONS TAKEN:

.....

Vision Problems Hearing Problems Learning difficulties * If a box is ticked please add details:

.....

ADD/ADHD - Medication

IMMUNISED - Yes No Details if required:

IMMUNISATION HISTORY STATEMENT PROVIDED: Yes No

PLEASE NOTE: *IF NO IMMUNISATION HISTORY STATEMENT IS PROVIDED PRIOR TO THEIR FIRST DAY OF ATTENDANCE, WE WILL MARK THE STUDENT AS NOT IMMUNISED AND HE/SHE MAY BE EXCLUDED FROM SCHOOL IF THERE IS AN OUTBREAK OF A VACCINE PREVENTABLE DISEASE AT THE COLLEGE.

**PLEASE NOTE: PANADOL IS NOT GIVEN TO STUDENTS BY THE COLLEGE

TWO EMERGENCY CONTACTS (Someone other than the Parents, who may be able to be reached in an emergency)

1. NAME.....

Relationship to Student

Phone No.

2. NAME.....

Relationship to Student

Phone No.

I GIVE PERMISSION FOR THE COLLEGE STAFF TO PROCURE MEDICAL ASSISTANCE IN THE EVENT OF AN ACCIDENT OR EMERGENCY, UNDERSTANDING THAT EVERY EFFORT WILL BE MADE TO CONTACT ME FIRST.

YES NO

I GIVE MY PERMISSION FOR MY CHILD'S PHOTOGRAPH TO BE TAKEN AT SCHOOL OR AT SCHOOL FUNCTIONS TO BE USED IN COLLEGE YEARBOOK, WEBSITE, WEEKLY NEWSLETTER OR NEWSPAPER ARTICLES PERTAINING TO SCHOOL ACTIVITIES. USUALLY NO NAMES ARE ATTACHED TO PHOTOS.

YES NO

Signed Date

PLEASE NOTE: The College requires **10 weeks of school term notice of intention to leave** the College. Failure to do so could result in an extra Term's Fees being charged.



Data Collection Form

Information required for assessment and reporting purposes

The Department of Education Science and Training now requires all schools to report on the following areas with relation to families in their schools. Please complete this section of the Information Form and submit to the Administration Office before your child starts at the College.

Note: If you need help with this form please telephone the Administration Office on 4363 1266

Name of student/s:

FIRST NAME: SURNAME:

1 MALE / FEMALE

Privacy of Information: All information will be regarded as confidential and will be stored in accordance with Green Point Christian College's Privacy Policy.

2 Is the student of Aboriginal or Torres Strait Islander origin?
(For persons of both Aboriginal and Torres Strait Islander origin, mark both 'Yes' boxes.)

- No.....
- Yes, Aboriginal.....
- Yes, Torres Strait Islander.....

3 In which country was the student born?

Australia

Other – please specify

4 Does the student or their mother/guardian or their father/guardian speak a language other than English at home?
(If more than one language, indicate the one that is spoken most often.)

	Student	Mother/Parent1/ Guardian1	Father/Parent2/Guardian2
No, English only	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Other - please specify

5a What is the highest year of Primary or Secondary School the parents/guardians have completed?
(For persons who have never attended school, mark 'Year 9 or equivalent or below'.)

Mark one box only in each column:

	Mother/Parent1/ Guardian1	Father/Parent2/Guardian2
Year 12 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
Year 11 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
Year 10 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
Year 9 or equivalent or below	<input type="checkbox"/>	<input type="checkbox"/>

5b What is the level of the highest qualification the parents/guardians have completed?

Mark one box only in each column:

	Mother/Parent1/ Guardian1	Father/Parent2/Guardian2
Bachelor degree or above	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Diploma / Diploma	<input type="checkbox"/>	<input type="checkbox"/>
Certificate I to IV (incl. Trade Cert.)	<input type="checkbox"/>	<input type="checkbox"/>
No non-school qualification	<input type="checkbox"/>	<input type="checkbox"/>

PARENT OCCUPATION GROUP

Please select the appropriate parental occupation group from the attached list on the next page and enter the number in the box.

- If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation.
- If the person has not been in paid work in the last 12 months, enter '8' in the box below.

6a What is the Occupation Group of the Mother/Parent1/ Guardian1?

6b What is the Occupation Group of the Father/Parent2/Guardian2?

Thank you very much for completing this form.

List of Parental Occupation Groups (for Question 6)

Group 1: Senior Management in large business organisation, Government Administration and Defence, and Qualified Professionals

Senior Executive/Manager/Department Head in industry, commerce, media or other large organisation.
Public service manager (Section head or above), Regional Director, Health/Education/Police/Fire Services Administrator
Other administrator (School Principal, Faculty Head/Dean, Library/Museum/Gallery Director, Research Facility Director]
Defence Forces Commissioned Officer
Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.
Health, Education, Law, Social Welfare, Engineering, Science, Computing professional
Business [Management Consultant, Business Analyst, Accountant, Auditor, Policy Analyst, Actuary, Valuer]
Air/Sea Transport [Aircraft/Ship's Captain/Officer/Pilot, Flight Officer, Flying Instructor, Air Traffic Controller]

Group 2: Other Business Managers, Arts/Media/Sportspersons and Associate Professionals

Owner/Manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business
Specialist Manager [finance/engineering/production/personnel/industrial relations/sales/marketing]
Financial Services Manager [bank branch manager, finance/investment/insurance broker, credit/loans officer]
Retail Sales/Services Manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]
Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official]
Associate professionals generally have diploma/technical qualifications and support managers and professionals.
Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional
Business/administration [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]
Defence Forces senior Non-Commissioned Officer

Group 3: Tradesmen/Women, Clerks and Skilled Office, Sales and Service Staff

Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. **All tradesmen/women are included in this group.**
Clerks [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]
Skilled office, sales and service staff.
Office [secretary, personal assistant, desktop publishing operator, switchboard operator]
Sales [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher]
Service [aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]

Group 4: Machine Operators, Hospitality Staff, Assistants, Labourers and Related Workers

Drivers, mobile plant, production/processing machinery and other machinery operators.
Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper]
Office assistants, sales assistants and other assistants.
Office [typist, word processing/data entry/business machine operator, receptionist, office assistant]
Sales [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]
Assistant/aide [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]
Labourers and related workers
Defence Forces ranks below senior NCO not included above
Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]
Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]