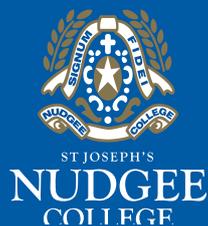




ST JOSEPH'S NUDGEES COLLEGE

ACCEPTABLE USE OF MOBILE PHONES

POLICY DOCUMENT - OCTOBER 2018



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2 Acceptable Use of Mobile Phones

St Joseph's Nudgee College has established the following Acceptable Use Policy for mobile phones that provides teachers, students, boarders and parents with guidelines and instructions for the appropriate use of mobile phones during school hours.

It is the responsibility of students, boarders, parents and guardians to read and understand this policy regarding mobile phones. So all students are made aware of the policy, it will be published in the Student Handbook Google Drive and on the College website.

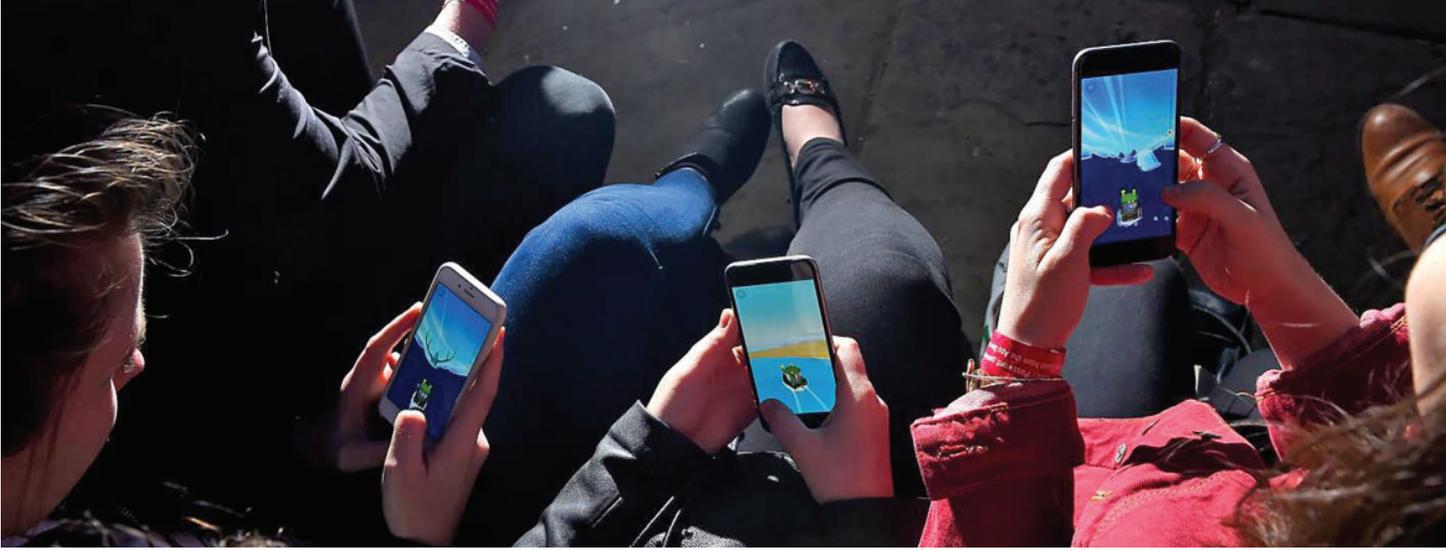


PERSONAL SAFETY AND SECURITY

St Joseph's Nudgee College accepts that parents give their children mobile phones to protect them from everyday risks involving personal security and safety. There is also increasing concern about children travelling alone on public transport or commuting long distances to school. It is acknowledged that providing children with a mobile phone gives parents reassurance that they can contact their child if they need to speak to them urgently.

THE COLLEGE ACCEPTS NO RESPONSIBILITY FOR LOST, STOLEN OR DAMAGED MOBILE PHONES AT SCHOOL, OR WHILE A STUDENT IS TRAVELLING TO AND FROM SCHOOL.

- Any student who brings a phone to school has total responsibility for looking after the phone.
- Parents are reminded that in cases of emergency the College Office, Student Office, and Junior School Office can be contacted. Students are not to answer texts or calls during class time.
- Mobile phones that are found in the school and whose owner cannot be located should be handed into the Student Office.
- It is strongly advised that students use passwords/pin numbers to ensure that unauthorised phone calls cannot be made on their phones (e.g. by other students, if stolen). Students must keep their password/pin numbers confidential. Mobile phones and/or passwords may not be shared.



GUIDING PRINCIPLES

Students must abide by the guidelines outlined in this Policy.

In the classroom, students are under teacher direction.

- As a general rule and College expectation, mobile phones should be switched off and out of sight in the classroom. Some teachers may collect students' mobile phones at the beginning of class and hand them back at the end of class.
- If the teacher, as part of the College curriculum, requires students to use their mobile for learning activities, they will inform students of this approach. If some students use their phones as a note taking device, this must be negotiated with the teacher. If a student's laptop is not working and their phone is to be used as a temporary device, this must be negotiated with their teacher.
- Headphones are not to be used in classes unless this is part of a curriculum based activity.
- Mobile phones should not be used in any manner or place that is disruptive to the normal routine of the school.
- Students should protect their mobile phone number by only giving it to friends when it is absolutely necessary. This can help protect the students' number from falling into the wrong hands and guard against the receipt of insulting, threatening or unpleasant voice, text or picture messages.

Unless express permission is granted by a member of the College staff, mobile phones must not be used to make or receive calls or send SMS messages during school lessons and other educational activities, such as Assemblies.

SPECIAL NOTE

Photographs, videos or voice recordings should not be taken of any other person at any time, without that person's express permission. If this occurs, the College may apply strong sanctions, particularly if media is posted online or shared.

Mobile phones are not to be used in changing rooms, toilets, bathrooms, or in any situation that may cause embarrassment or discomfort to other persons, their fellow students, staff or visitors to the College.

**THE USE OF MOBILE PHONES
IN A WHOLE SCHOOL EMERGENCY
OR EVACUATION IS FORBIDDEN
FOR SAFETY REASONS.**

Should there be disruptions to lessons caused by a mobile phone, the responsible student will face disciplinary actions as sanctioned by the House Dean, Director of Students (Years 7-12), Director of Junior School (Years 5-6) or the Dean of Students.

**USING MOBILE
PHONES TO BULLY
AND THREATEN
OTHER STUDENTS
IS UNACCEPTABLE
AND WILL NOT BE
TOLERATED.**

**IN SOME CASES IT MAY CONSTITUTE
CRIMINAL BEHAVIOUR.**

SEE BULLYING AND HARASSMENT POLICY



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A Catholic School in the Edmund Rice Tradition

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