



woodleighRS2019.org



Mail Out Three

March 8 2019

Dear all,

Wominjeka! Thank you to everyone that has supported us over the last couple of months, especially with prompt registrations and payment of invoices! We are very much looking forward to welcoming you to Woodleigh and the **GenZ: Mindshifters** Conference.

Our entire team is working enthusiastically to put the final touches in place to ensure a program full of challenge, passion and inspiration. Please note our conference is now full. We have 19 schools attending and a conference size of 160 delegates not including Woodleigh's student leaders and community partners. We are all very much looking forward to meeting everyone on arrival day and at registration on Sunday 7 April.

Please pay close attention to all details in this mailing, **especially the checklist on page 4** so that your delegates can arrive fully prepared. As always, if you have any questions at all about the conference or the [Mornington Peninsula](#), please do not hesitate in contacting Gareth or Bernadette on the following e-mail addresses: rsconf@woodleigh.vic.edu.au

See you in about 30 days and for those attending the Melbourne Adventure pre-conference have a wonderful time. Safe travels!

Conference dates and transfers

Sunday 7 April – Thursday 11 April

All delegations should arrive at Melbourne Airport (Please note this should be Tullamarine Airport NOT Avalon) before 1.00pm on **Sunday 7 April**. There will be a range of activities available at Woodleigh from 1.00pm until the program officially commences at 5.00pm. The school is about a 90-minute drive from Melbourne's Tullamarine Airport.

All delegations should depart anytime after midday on Thursday 11 April.

Woodleigh will transfer all delegations to and from Melbourne (Tullamarine) Airport on April 7 and 11 as part of the conference fees.

Conference website

<https://www.woodleighrs2019.org>

Password: Genz2019 [Please check the website on a regular basis for updates]

Activity Days 'wish list' (3 to complete!)

Delegates are able to ballot for activities for each day

1. Environmental Action Day
2. Adventure Day and
3. Community Partnerships Day

Please note that ballots will be emailed to one adult delegate from each school to be distributed to all delegates. The Ballot closes on Friday 15 March. Delegates who don't submit their preferences by this date will be allocated to an activity for each day.

Once delegates have been allocated to an activity, it is likely they will need to complete a waiver. This will be sent once we confirm delegate activities. A hard copy for each delegate MUST also be brought to the conference and handed in at registration.

Sleeping arrangements

To maximise student interaction, we intend to mix students up as much as possible in all aspects of the conference; Baraza groups, Activity sessions and Tent groups. However, we recognize for some students, it may be more suitable to have 2 students from 1 school in a tent together. **If this is the case for your school please email the student names to rsconf@woodleigh.vic.edu.au by March 15.**

Talented Musicians

We would like each school to nominate a student that is willing to join a "mass group" music performance. Please note, you are not required to nominate someone – it is desirable, but only if you have a willing student. No need to bring personal instruments.

Accommodation

All student and adult delegates' accommodation is within our Glamping Village on campus between the April 7 and 11. As part of "Respect for Others", we will be requesting student delegates be in their own tents and noise kept to a minimum after 10.00pm. This is also important as we do have neighbours adjoining our school grounds.

Bathroom Facilities

All delegates are encouraged to be sensible when using the showers and bathrooms during the conference. As part of our "Respect for the Environment" please keep your shower under 3-minutes and respect those other delegates that will be waiting.

We advise not to bring expensive electronic items, clothing or jewellery. There are no lockable facilities except for adult delegates who may choose to store passports (if they wish to).

Medical

It is important that all delegates have their own medical / travel insurance. Our school nurse will be on site during the conference to attend to minor issues and we are a ten-minute drive from a major hospital in the likely event of a major issue.

Drinking water

Please ensure all delegates bring their own **NAMED WATER BOTTLE**. We are aiming to avoid plastic drinking bottles throughout this conference and therefore request delegates make a commitment to providing their own water bottle. Naturally, all delegates will have access to safe drinking water at all times.

Dress code and uniform

It is expected that all delegates will dress in NEAT CASUAL for the opening ceremony. As Woodleigh is in a bush setting, there is no expectation for student delegates to wear their school uniform (unless your school wants them to!). On Monday we will be having an International Dinner - if any delegate would like to wear traditional national costume then this is encouraged.

All other elements of the conference program requires casual dress. There is a suggested packing list on the conference website. Please check this as it has been updated.

In particular, ensure your delegates have enough warm clothing. There is no heating in the tents!

Mobile Phone

We would like all delegates to be fully present in the conference. As a reflection of the importance of personal relationships and wellbeing, we request there is no use of mobile phones once students have arrived at the conference, without the express permission of their adult delegate. We ask this to maximise the chance to allow relationships to build. It is also important to note that there is no Wi-Fi access in our Glamping Village.

Child Safety

All adult delegates are required to read and sign our Child Safety Code of Conduct upon registration.

Conference program

The conference program is now available on the website.

Risk Assessment and Liability

An information document concerning potential risks during the conference is available on the conference website at 'Risk Assessment.'

Advice for adult delegates new to a Round Square Conference

During the conference, delegates are divided into various Baraza groups. Staff may not be on the same busses, or even the same outings as their student delegates. It is requested that:

Staff members ensure that each student delegate has the contact numbers of each adult from their own school. On arrival, staff must inform student delegates of their tent location and ensure that they know where each child is sleeping and which Baraza group they are assigned to. We suggest that the staff organise at least one short daily contact time (maybe at breakfast?) with the delegates from their own school just to ensure all are healthy and happy with no concerns.

Mini Arty Market

Delegates will have the opportunity to support some local community initiatives at a mini Arty Market. These stalls will be planned, stocked and managed by enthusiastic, creative and motivated students.

Staff Evening

On our last evening, Wednesday 10 April our Principal, Jonathan Walter, will join adult delegates for dinner at [The Rocks, Mornington](#) an iconic part of our region.

Please note, there is an extra cost of \$100.00 per delegate and should be paid by cash or credit card at the registration desk on Sunday 7 April. Naturally, this evening out is not compulsory but an opportunity for adult delegates to see another part of the Peninsula and enjoy each other's company! Please note Woodleigh School staff will remain on campus to maintain student/staff ratios.

Mailing three checklist

- **Conference website** – check the website on a regular basis
- **Ensure flight details** have been sent to rsconf@woodleigh.vic.edu.au
- **Conference fees** – please ensure your Finance team have paid before Monday 11 March
- **Complete 3 Activity Ballots** by March 15 if you wish to put forward preferences
- **Music item** – Inform rsconf@woodleigh.vic.edu.au if any student is willing to be part of a Mass Performance indicating their specialty e.g. voice, piano, drums etc
- **Accommodation** Inform rsconf@woodleigh.vic.edu.au any tent accommodation student requests – by March 15
- **Visas** – check with local Australian embassy for visa requirements (Visa letter on website if required)
- **Medical** – check with local doctor on recommendations
- **Insurance** – all delegates must have full medical, personal items and travel insurance
- **Drinking Water** – out of Respect for the Environment, please remind all delegates must bring their own named water bottle

Warm regards

Gareth

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